

## **QuickBooks 2012 QuickSteps (Quick Guides)**

Thomas Barich



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- Shortcuts for accomplishing common tasks
- Need-to-know facts in concise narrative
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- Bonus information related to the topic being covered
- Errors and pitfalls to avoid

**Thomas E. Barich**, a QuickBooks consultant, has been using QuickBooks software for more than a decade. He is the author of *QuickBooks 2011 QuickSteps* and technical editor of *QuickBooks 2011: The Official Guide*.

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