



# **Time Management Strategies for Entrepreneurs: How to Manage Your Time to Increase Your Bottom Line**

*Connie Ragen Green, Geoff Hoff*

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For entrepreneurs, managing your time and managing your business are often almost the same thing. In this clear, concise book about time management strategies for entrepreneurs, the authors give you practical techniques and real world examples that you can immediately incorporate into your own planning to increase your productivity and increase the amount of time you have to actually enjoy your life. They also provide you with a change in mindset that will make it very easy to see which tasks are vital and which ones should either fade away or be given to someone else.

Connie Ragen Green and Geoff Hoff, successful entrepreneurs and authors, teach the step by step process they have shared with others to make time management the key to productivity and overall business success. As they like to say, "if you don't know where you're going, it is difficult to get there."

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